


Middle South Platte River Alliance

Envisioning a Healthy and Resilient River Corridor for all Stakeholders

Steering Committee Meeting Minutes

September 22nd, 2016, 1:00 – 3:00pm

1100 37th Street, Evans, CO 80620

Council Commons Room

Steering Committee members in attendance:

John Barnett, Randall Ferguson, Steven Roach, Chuck Sylvester, Glenn Werning

Other individuals in attendance:

Art Parker, Fred Stenzil, Brian Murphy, Don Magnuson, Lucy Harrington, Carla DeMasters, Chloe Lewis

- I. Call to order
- II. Public comments

Art Parker requested to get brought up to speed on MSPRA's progress since the last meeting he attended. The Steering Committee highlighted various events such as unexpected changes in staff, grants applied for and received, the Master Plan, the Sediment Transport Study, Lower Latham Ditch design project, non-profit designation with the State of Colorado, and the 501c3 application.

Art mentioned that none of this information was readily available to the public, and suggested increases in outreach programs, and a newsletter to be disseminated to the community. Other members suggested updates in the newspaper and press releases when new events occur.

Fred Stenzil would like an update on any progress made pertaining to the Dike blow out and plans for repairs.

"To conserve the functions of the Middle South Platte River watershed while enhancing its ecological, economic and cultural values through collaboration and education."

III. Approval of Minutes – (no minutes from last meeting as no quorum)

IV. Announcements

V. Old business

a. Watershed Coordinator Update

i. Capacity Grant application has been submitted

1. Waiting response to request and approval from the Department of Local Affairs

ii. MSPRA now has a Facebook Page and PO Box

1. PO Box 614, Loveland, CO 80537

2. Facebook.com/MiddleSouthPlatte

b. Current Project Update

i. Lower Latham – MSPRA received an additional \$145,000

1. This brings the project total to \$270,000

2. This was proposed to City Council on September 20th resulting in a motion to approve an amendment to the existing contract with Anderson Consulting Engineers

3. Chloe is partnering with DOLA to determine next steps

4. Contract amendment, after compiled and finalized, will be ready for the Mayor's signature

ii. 25% design to 80% design

1. The increase in funding will increase project detail from a 25% to an 80% design

2. Implementation is a separate grant process, this contract is only for design

VI. New Business

a. Bylaws have been adopted; In need of signatures

i. These were signed by Steering Committee members at the meeting

b. Draft Policies and Procedures for review

i. Chloe is working to draft

1. Personnel Handbook

2. Purchasing and Procurement Policies and Procedures

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3. Accounting Policies and Procedures
 4. Conflict of Interest Policy has already been drafted
- c. Election of Officials
 - i. Glenn Werning was elected as the new Chair of MSPRA
 - ii. John Barnett was elected as the new Vice Chair of MSPRA
 - iii. The nomination for Secretary has been deferred to the October 19th Steering Committee Meeting
 - d. IRS 1023 Form and Application Fee
 - i. Randall Ferguson and PDC Energy were able to allocate the funds for the IRS 1023 Application
 - ii. Chloe is working on a press release and newspaper article to publically thank them for their generosity and support of MSPRA's goals and mission
 - e. Strategic Planning Session
 - i. Sheryl Trent, approx. 2 hours at October's meeting?
 1. Working with Sheryl to finalize the best date and time for an October Strategic Planning meeting
 - f. Sediment Transport Modelling – Brian Murphy, CDM Smith
 1. Brian presented his findings from the Sediment Transport Study, as well as his recommendations to the Alliance moving forward
 2. This information is available in digital form, please contact Chloe Lewis or Brian Murphy if you would like a copy of the Executive Summary, or have any questions

VII. Important Dates

- a. Next Meeting – October 19th, 2016

VIII. Staff Reports

IX. Adjourn